

# *Metropolitan Baptist Church*

*2283 North Fair Oaks Avenue*

*Altadena, California 91001*

*Rev. Tyrone Skinner, Pastor*

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*Prayer Line (626) 798-8630*

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## **EVENT REQUEST FORM**

PLEASE SUBMIT THREE (3) WEEKS IN ADVANCE

NAME OF MINISTRY/ORGANIZATION \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_ PHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

EVENT \_\_\_\_\_

REGULAR  
SPECIAL

DATE SUBMITTED \_\_\_\_\_

LIAISON'S INITIALS (reviewed) \_\_\_\_\_

SIGNATURE OF DEACON CHAIRMAN \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_ TIME OF EVENT: \_\_\_\_\_ to \_\_\_\_\_

LOCATION \_\_\_\_\_

CHURCH VAN NEEDED: YES \_\_\_\_\_ NO \_\_\_\_\_

OTHER SPECIAL FACILITIES NEEDED \_\_\_\_\_

PASTOR'S SIGNATURE \_\_\_\_\_ APPROVED \_\_\_\_\_

REMARKS: